

# Notice of Meeting

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## Personnel and Standards Committee

**Monday 6 July 2026 at 6.30 pm**  
in Council Chamber Council Offices Market Street Newbury

**Note:** This meeting can be streamed live here: <https://www.westberks.gov.uk/personnelcommitteelive>.

Date of despatch of Agenda: 26 June 2026

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Thomas Radbourne (Democratic Services Officer) [Thomas.radbourne1@westberks.gov.uk](mailto:Thomas.radbourne1@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at [www.westberks.gov.uk](http://www.westberks.gov.uk)



WestBerkshire  
C O U N C I L

**To:** Councillors Matt Shakespeare (Chairman), Biyi Oloko (Vice-Chairman), Adrian Abbs, Antony Amirtharaj, Jeff Brooks, Laura Coyle, Clive Hooker, Owen Jeffery, Anne Budd and David Southgate

**Substitutes:** Councillors Martin Colston, Carlyne Culver, Denise Gaines, Ross Mackinnon and Howard Woollaston

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# Agenda

## Part I

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- |   |   |         |
|---|---|---------|
| 1 | <b>Apologies for Absence</b><br>To receive apologies for inability to attend the meeting (if any).  |         |
| 2 | <b>Minutes</b><br>To approve as a correct record the Minutes of the meeting of the Committee held on 13 January 2026.   | 1 - 6   |
| 3 | <b>Declarations of Interest</b><br>To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' <a href="#">Code of Conduct</a> . |         |
| 4 | <b>Monitoring Officer's Annual Report 25/26 and Governance Statement</b>  | 7 - 18  |
| 5 | <b>Update on HR Activity 2025-26</b>  | 19 - 42 |
| 6 | <b>Date of Next Meeting</b>   |         |



Sarah Clarke  
Executive Director - Resources

If you require this information in a different format or translation, please contact Thomas Radbourne on telephone (01635) 519 502.

